

INFORMATION ABOUT EFTSURE for SUB-CONTRACTORS & SUPPLIERS

Reducing errors or fraud in the payment process

Stoddart Group has introduced a new step in our payments process. This step protects Sub-Contractors and Suppliers by verifying their details to reduce the chance of errors or fraud when we process payments.

We have engaged eftsure Pty Limited to assist with this change and improve our data.

All Sub-Contractors and Suppliers to Stoddart Group are now required to provide business information to eftsure for independent verification before conducting business with, and receiving payment from, Stoddart Group.

About eftsure

[Eftsure](#) is an independent, real-time, continuous controls monitoring system, designed to protect eft payments.

Sub-Contractor and Supplier data provided during onboarding is verified by eftsure to ensure that only legitimate information is entered into our finance system.

Eftsure is used by organisations including 7-Eleven, Laing O'Rourke, Bega, Alfred Health and Griffith University.

Eftsure guidance for Existing Sub-Contractors and Suppliers

During the initial on-boarding process you may receive an email request from eftsure Pty Limited requesting you to verify your details. (If you have previously completed the eftsure verification process with another organisation or company, you will not receive a verification email from eftsure).

Depending on the data to be updated, you may receive a phone call from an eftsure team member to verify your details over the phone before you receive a confirmation email once your data has been verified.

Eftsure guidance for NEW Sub-Contractors and Suppliers

As part of the onboarding process, you will be asked by our Accounts Payable Vendor Team to supply your company name, and email address.

You will then receive an email invitation from eftsure asking you to register your details as a new Sub-contractor or Supplier including your:

- ABN
- Company name
- Address
- Email
- Bank Account Details
- GST registration
- Contact name

After you have registered your details, you may receive a call from an eftsure team member (usually within 24-48 hours) to verify that the details are correct.

You will receive a confirmation email when your data has been verified from eftsure.

How to change your data with eftsure

It is your responsibility to ensure your details are up to date. Please notify us immediately if your details change, or if you notice any discrepancies.

To update your details, please contact our Accounts Payable Vendor Team and ask them to send you an 'eftsure change request'.

You will then receive an email from eftsure with a link to update your data in their portal, followed by a confirmation email once your data has been verified.

Depending on the data to be updated, you may receive a phone call from an eftsure team member to verify your details over the phone before you receive a confirmation email.

Contact Us

For more information about the eftsure processes, please call our Accounts Payable Vendor Team on verifications@stoddarts.com.au or 07 3725 5999.

For eftsure technical issues, please contact eftsure technical support direct, on **1300 985 976**.